

# **APLAR Young Rheumatologists (AYR)**

## **Terms of Reference**

*Version 3 by Dr Priscilla Wong (Hong Kong)*

*XX May 2022*

*Version 2 by Dr Cheng Yew Kuang (Singapore)*

*24 Aug 2021*

*Version 1 by Dr Cheng Yew Kuang (Singapore)*

*31 Oct 2017*



## **APLAR Young Rheumatologists (AYR)** **Terms of Reference**

### **Content Summary**

1. Purpose.....	3
2. Eligibility of Members .....	3
3. Benefits of Membership.....	3
4. AYR Board .....	4
4.1. Duties.....	4
4.2. Composition of AYR Board .....	4
4.3. Appointment procedures .....	5



## APLAR Young Rheumatologists (AYR) Terms of Reference

---

### 1. Purpose

The purposes of AYR are as follows:

- 1.1. To provide a conducive and nurturing environment within APLAR for trainees and young rheumatologists (45 years old or less) to network and collaborate in education, research, and social activities
- 1.2. To encourage active participation in all activities of APLAR
- 1.3. To identify and nurture future leaders of APLAR

### 2. Eligibility of Members

All rheumatologists and trainees (45 years old or less at the time of application) from all Member National Organisations (MNOs) are eligible to apply to become AYR and be able to join all AYR's activities planned by the AYR Board.

AYR membership will last until the applicants turn 46 (on their birthday). For members who are already 45 years old at the time of application, the membership will last one (1) year from the time of application.

All applications should be submitted via respective MNOs.

Commented [PW1]: 45 years old

Commented [PW2]: one

### 3. Benefits of Membership

3.1. The benefits of AYR include:

- i. Free access to APLAR educational resources
- ii. Free online access to the International Journal of Rheumatic Diseases (IJRD)
- iii. Reduced registration fees for APLAR Congress and Focus Meetings
- iv. Eligible for Poster Awards and Travel Grants

3.2. Members of AYR can apply for:

- i. Positions within the AYR Board
- ii. Research and Clinical Fellowships
- iii. Travel grants to attend APLAR Congress and Focus Meetings



## APLAR Young Rheumatologists (AYR) Terms of Reference

### 4. AYR Board

#### 4.1. Duties

The AYR Board should work on the developments within APLAR with particular interest for AYR. The emphasis is to get AYR involved in as many aspects as possible in the APLAR.

**Commented [PW3]:** within APLAR

AYR Board will provide information regarding activities and developments through Voice of APLAR, the APLAR website and e-mails under the stewardship of the Secretary-General.

**Commented [PW4]:** the APLAR website

AYR Board should function as a link between the AYR and the APLAR Executive Committee (APLAR EXCO).

- i. Bringing ideas and requests from AYR members to the APLAR EXCO's attention.
- ii. Informing the AYR members of important decisions taken by the APALR EXCO.

AYR Board should give a full report of activities during the yearly AYR Business Meeting, held on the occasion of the APLAR Congress.

The AYR Board is responsible for organising AYR activities at the APLAR Congress, e.g. AYR Scientific Symposium.

**Commented [PW5]:** Congress

**Commented [PW6]:** e.g. AYR Symposium

The AYR Board is responsible for developing contacts with similar groups in other organisations, such as the EULAR EMEUNET and ACR Young Investigators Group.

#### 4.2. Composition of AYR Board

- I. AYR Convenor
  - Must have held one of the other positions in the AYR Board for at least one period before being eligible for the position of Convenor.
- II. AYR Co-Convenor
  - Shall succeed the AYR Convenor after his/her term of office.

**Commented [PW7]:** Must

**Commented [PW8]:** Shall



## APLAR Young Rheumatologists (AYR) Terms of Reference

- III. AYR Immediate Past Convenor
- IV. AYR Vice-Convenors (two)
- V. AYR Secretary
- VI. AYR Treasurer
- VII. AYR Educational Chairperson (two)
- VIII. AYR Social Media Chairperson (two)

After completing the term, the AYR Immediate Past Convenor will continue to be part of the AYR Board for two (2) years to contribute with experience and wisdom.

Commented [PW9]: two

An AYR Board member can hold the same post for a maximum of 2 terms (4 years). The appointed office bearer may continue the term of office beyond 45 years old. However, he/she shall not be eligible for further appointment after completion of the term of office, except for the post of AYR Past Convenor. The Board can invite seniors/ex-convenors as special invitees if the need arises to clarify critical issues.

All AYR members are welcomed and encouraged to work together with the AYR Board on different projects. The AYR Board can co-opt up to 8 AYR members onto the Board if necessary.

All major decisions and changes that are taken by the AYR board must be presented to the APLAR EXCO for approval before implementation.

### 4.3. Appointment procedures

The AYR Board is appointed by the APLAR EXCO every two (2) years, following the periodicity of the APLAR EXCO.

Commented [PW10]: two

Available posts are open for applications by any AYR members, given that the person is

- i. a qualified rheumatologist authenticated by an appropriate university / regulatory body / reputed institute / MNO
- ii. aged 45 years old or less at the time of appointment
- iii. a member of MNO and nominated by the respective MNO



## **APLAR Young Rheumatologists (AYR)**

### **Terms of Reference**

- iv. prepared and able to attend APLAR Congress and other AYR meetings

Interested candidates should submit their applications with a curriculum vitae and a brief description of their work intentions to the APLAR EXCO.

The APLAR EXCO will select candidates for each post in the AYR Board and co-opted members on the strength of a well-balanced composition of the group (gender, nationality, etc), candidates' leadership abilities and their training phase.